Approved For Release 2003/08/04 CIA RDP84-00933R000300120006-2 completed.

LETTERHEAD

ODP-5306-78 ₹ 1 DEC 1578

Mr. Francis E. Torpey Chief, Data Processing Section Federal Bureau of Investigation Washington, D. C. 20535

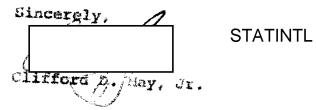
Dear Mr. Torpey:

In response to your letter of 3 Movember 1978, we will be glad to again offer your personnel GIM-II training at our facilities. Of course, as in the past, this will have to be done on a space available basis.

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of our training staff has explained prohibit the use of our terminals by your personnel. Although this restriction may prevent maximum benefit from some of the workshop sessions, the overall course objectives can be met.

Two weeks prior to each of the courses you have STATINTL requested, will notify Mr. Schlogl as to the availability of classroom space for your personnel.



Distribution:

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2 - O/D/ODP/

1 - ODP/Registry

1 - TS/Chrono

STATINTL ODP/TS :hk - 29 November 1978

SUBJECT:

GIM II training at CIA for FBI

PURPOSE OF ACTION:

STATINTL

REFERENCES:

FBI memo dy f11/3/78 (ODP 8-2100)

RESOURCE PACKAGE & COSTS (If applicable):

THIS PAPER IS FOR YOUR:

| COMPONENT/ OFFICER | INFORMATION/ COMMENT | CONCURRENCE | APPROVAL/ SIGNATURE | INITIALS | DATE |
|-----------------------|-------------------------|-------------|------------------------|----------|-------|
| EO | x | | | | 11/30 |
| DD | x | | , | 1567 | 12/1 |
| D/ODP | | | x | - | |
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GIMS Ween community. We have close this in the first.

SIGNATURE OF ACTION OFFICER

DATE

ADD TO OFFICIAL FILE YES_ UNCLASSIFIED proved For Release 2003/08/04: 644-RPPRAL 00933R000300120006-2

(36)

Approved For Release 2003/08/04: CIA-RDP84-00933R000300120006-2 Explanatory Notes

Subject: Self-explanatory - include ODP number if applicable.

Purpose: What will action accomplish, e.g., "Reply to letter from OMB," "Obtain DDA approval to spend \$100M,"
"Comply with periodic reporting requirements," etc.

Action Officer: Name, organization, extension.

References: List of pertinent references. Copies should be attached in order listed.

Resource Package and Costs: Identify the Resource Package and total costs for each fiscal year if the action involves funds.

Routing: Who should see the action, whether for information, comment, concurrence, or signature/approval. The individual reviewing the action should initial and date where indicated. Place an "x" under the appropriate column for each component. If concurrences are contained on record copy of action, simply refer to the action.

Discussion: Narrative discussion of action - what led up to the action, why is it necessary, what do you want done. The pertinent references should be explained insofar as they relate to this action. If the action itself contains all this information, simply refer to the action.

Signature of Action Officer: Sign and date form.

Classification: Mark at the top and bottom of page, as appropriate.

November 3, 1978

Federal Bureau of Investigation Data Processing Section 10th & Pennsylvania Ave., NW Washington, D. C. 20535

Mr. Clifford D. May Director of Data Processing Room 2D00 Headquarters Central Intelligence Agency Washington, D. C.

Dear Mr. May:

G. Michael Lawrence

During the fall of 1977, a number of our employees attended GIM-II training courses offered at your facilities. The opportunity for our employees to participate in this training was greatly appreciated and proved very beneficial for us.

Since last year we have continued to expand our GIM-II operations. We have not, however, reached the point where we can establish our own training program.

Pursuant to a conversation between

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of your

| staff and John Schlogl of this office, I am si following list of names for consideration for the GIM-II training sessions you are offering during 1979: | ubmitting | _ | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|---|--------|
| User Language 1/29-1/30/79 | | | STAT |
| Alan J. Garretson | | | \neg |
| * | | | |
| Robert Alan Jordan | | | |
| John G. Schlogl, Jr. | | | |
| GIM-II Dictionaries 2/13-2/23/79 | | | |
| Robert Alan Jordan | | | |

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Douglas N. Rickman

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GIM-II Procedures 3/12-3/16/79

Robert Alan Jordan

G. Michael Lawrence

Douglas N. Rickman

GIM-II Utilities 4/23-25/79

G. Michael Lawrence

Douglas Rickman

GIM-II Data Base Administration 5/9-11/79

Alan J. Garretson

Robert Alan Jordan

John G. Schlog1, Jr.

We again welcome the occasion for our personnel to participate in your GIM-II training programs. Thank you for the efforts you have extended in our behalf.

Sincerely,

Francis E. Torpey

Chief, Data Processing Section

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